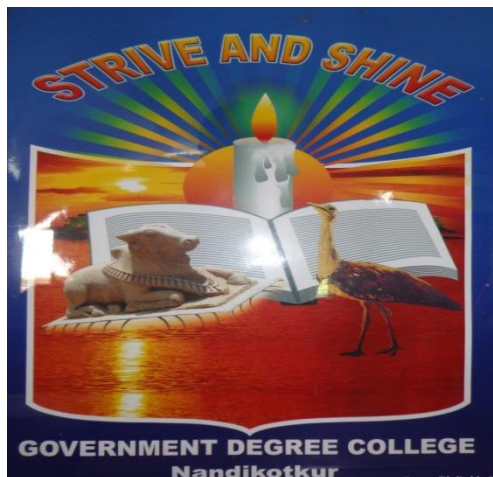


Government Degree College Nandikotkur



Action Taken Report **Academic Year 2022-23**

GOVERNMENT DEGREE COLLEGE, NANDIKOTKUR



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IQAC

ANNUAL ACTION PLAN & ACTION TAKEN REPORT

ACADEMIC YEAR 2022-23 (SEPTEMBER 2022 - JULY 2023)

Sno	Quality Criterion	Activity Proposed	Action Taken
1	CURRICULAR ASPECTS	To conduct Staff meetings	Staff meeting No.52 conducted on 21.09.2022 and discussed about LMS content generation
			Staff meeting No.53 conducted on 29.09.2022 and discussed about the preparation of academic records for the academic year 2022-23
			Staff meeting No.57 conducted on 30.12.2022 and discussed about Tally certificate course
			Staff meeting No. 61 conducted on 23.03.2023 and discussed about submission of soft copies of syllabus.
			Staff meeting No. 62 conducted on 26.05.2023 and discussed about the selection of Major and Minor subjects for the next academic year 2023-24
			Staff meeting No. 63 conducted on 29.05.2023 and revised the Major and Minor subjects for the next academic year 2023-24
			Staff meeting No. 64 conducted on 02.06.2023 and discussed about completion of II,IV,VI semester syllabus and single major subjects .
			Staff meeting No. 65 conducted on 19.06.2023 and discussed about allotted single major subjects from CCE,Coverage of syllabus.
		To Conduct IQAC Meetings	The IQAC meeting No.49 conducted on 23.03.2023 and discussed about the preparation of question bank and syllabus for even semesters
			The IQAC meeting No.50 conducted on 02.04.2023 and compiled the titles of papers in each subject.
		To conduct CSP Viva Voce	Dr. T Shali Saheb, CSP Coordinator conducted Viva Voce on 02.09.2022 for all II year students as part of CSP assessment along with other faculty .
		To conduct Internship assessment	Short term Internship assessment was carried out 23.11.2022 for IV semester students of all groups
		To conduct admission campaigns	The department of Hindi conducted admission campaign for III phase on 05.11.2022
			Depts. of Hindi & Mathematics conducted Admission Campaign on 16.03.2023 to promote admissions for the academic year 2023-24
		To Conduct Induction Programme	IQAC organized Induction programme for I year students on 28.11.2022
			Staff meeting No .52 conducted on 21.09.2022 and discussed about deviated TLP classes, II& IV semester end examinations, LMS&FRS coordinators,CSP projects and internships

2	TEACHING- LEARNING AND EVALUATION	To conduct Staff meetings	Staff meeting No. 53 conducted on 29.09.2022 and discussed about E-content generation, preparation of question bank, Internship status,
			Staff meeting No. 55 conducted on 22.11.2022 and discussed about TLP & Internship.
			Staff meeting No. 56 conducted on 30.11.2022 and discussed about Internal Examinations.
			Staff meeting No. 56 conducted on 09.02.2023 and resolved to start a Certificate Course on Tally Prime, III & V semester Examinations, LSC & SDC books, LMS
			Staff meeting No. 59 conducted on 20.02.2023 and discussed about LMS status, MOOC's status,
			Staff meeting No. 60 conducted on 23.02.2023 and discussed about updation of Mentee forms .
			Staff meeting No. 61 conducted on 23.03.2023 and discussed about Preparation of Question Bank, LSC & SDC books payment, LMS e-content generation, CIA
			Staff meeting No. 64 conducted on 02.06.2022 and discussed about preparation of question bank, Preparation of CIA
			Staff meeting No. 66 conducted on 12.07.2023 and discussed about the submission of Internal marks, submission of academic records and Preparation of CIA.
		To Conduct IQAC Meetings	The IQAC meeting No.45 Conducted on 15.09.2022 reconstituted CSP Committee
			The IQAC meeting No. 46 conducted on 01.10.2022 to know the current status of Internships and csp, status of e-content generation, preparation of PPT's , to Introduce Tally Prime certificate course
			The IQAC meeting No.47 conducted on 30.11.2022 and discussed about the Institutional plan for the academic year 2022-23, Internal examinations, Organization of webinar by Computer science and computer applications
			The IQAC meeting No.48 conducted on 23.02.2023 and discussed about the mentor-mentee meetings, microsoft upskilling exams, preparation of soft copy of question banks,
			The IQAC meeting No.49 conducted on 23.03.2023 and resolved to conduct a webinar on IPR and to start Tally Prime certificate course.
		To conduct Faculty Forum	Faculty forum is conducted on 07.09.2022 . Dr. R Raghupati Reddy , Lecturer in Political science delivered a lecture on "Election procedure of president of India"
			Faculty forum conducted on 22.10.2022 . Smt. E Lakshmi Devi, Lecturer in Economics, delivered a Lecture on "circular flow of Income"
			Faculty forum conducted on 26.11.2022 . Sri K Khaja Hussain delivered a Lecture on " Suradas-Vinay-Balaleela-Varnan"
			Faculty forum conducted on 28.01.2023 . Sri C Bhaskar , Lecturer in English delivered a lecture on "Common Errors in tenses"

			Faculty forum conducted on 10.02.2023 .Smt.T.Jhansi Rani, lecturer in Computer science delivered a lecture on "Awareness on MOOCS"
		To Conduct Academic Cell meetings	Dr. R Raghupati reddy, Convener of Academic cell conducted a meeting on 10.10.2022 and discussed about academic matters Academic cell meeting was conducted on 10.01.2023 and discussed about syllabus coverage Academic cell meeting was conducted on 29.03.2023 and discussed about CIA
		To Visit small scale Industries for long term Internships	Sri P Amarnath Reddy ,Internship coordinator and other faculty visited P Mart & Royal Electrical vehicle on 29.10.2022
		Allotment of Semester Internship for III year	Three companies namely Royal Ew, P Mart and Swarna Medicals were allotted for V semester studentson 18.11.2022 for long term Internship
		To conduct National Webinars	A National Webinar was conducted on 02.12.2022 on "Evolution of computers". In view of world computer literacy day.
			A National webinar on the topic " Energy consesrvation " conducted on 09.12.2022 in view of Energy conservation Day
			A Nataional webinar conducted on 22.12.2022 on " Srinivasa Ramunujan& his contribution in Mathematics".
			Dept. of commerce conducted a National level webinar on " Innovation and research of New Education Policy" on 10.03.2023
			Dpet. of Zoology conducted a National webinar on the topic "prevention of Plastic pollution" on 05.06.2023
			A guest lecture was conducted on 21.12.2022 on the topic "Human values and Professional ethics". Resource person was Brahma Kumari Padmavathi,
		Certificate course	Tally prime certificate course inaugurated on 07.02.2023
		To conduct Workshop	A workshop conducted on 04.07.2023 on the topic " Communication Skills In English"
3	RESEARCH, INNOVATIONS AND EXTENSION	To conduct Staff meetings	Staff meeting No. 55 conducted on 22.11.2022 and discussed about Induction Training Programme.
			Staff meeting No. 58 conducted on 09.02.2023 and discussed about Open Day.
			Staff meeting No. 65conducted on 19.06.2023 and resolved to conduct workshop on speaking skills.
		To Conduct IQAC Meetings	The IQAC meeting No. 46 conducted on 01.10.2022 and discussed about publication of research papers.
			The IQAC meeting No.47 conducted on30.11.2022 and resolved to conduct student Exchange programmes
			The IQAC meeting No.49 conducted on23.03.2023 ,discussed and resolved to conduct a webinar on OER,SWAYAM and MOOC's
		To condduct AIDS Awareness rally	AIDS day rally was conducted on 01.12.2022 by NSS unit of the college.
			Staff meeting No52 conducted on 21.09.2022 ,and resolved to develop the skill hub center.

4	INFRASTRUCTURE AND LEARNING RESOURCES	To conduct Staff meetings	Staff meeting No.53 conducted on 29.09.2022 and resolved to clear bushes in the college campus under clean and green.
			Staff meeting No. 56 conducted on 09.02.2023 and resolved to Install CC Cameras.
			Staff meeting No. 60 conducted on 23.02.2023 and resolved to conduct an awareness meeting for the students on college website.
			Staff meeting No. 61 conducted on 23.03.2023 and resolved to modify old Almirahs and purchase of steel almirah for JKC.
		To Conduct IQAC Meetings	The IQAC meeting No. 50 conducted on 03.04.2023 and discussed about Library automations
		To construct a Bore-well	A bore well of 600 feet was drilled in college campus on 17.11.2022 .
		To renovate the flooring	Floors of arts and commerce blocks renovation work started on 18.11.2022
		To conduct Staff meetings	Staff meeting No. 55 conducted on 22.11.2022 and discussed about Freshers Day.
			Staff meeting No. 61 conducted on 23.03.2023 and resolved to conduct Alumni meeting.
			Staff meeting No. 64 conducted on 02.06.2023 and resolved to issue ID cards for I year students and conduct alumni meet.
		To Conduct IQAC Meetings	The IQAC meeting No. 45 conducted on 15.09.2022 and to reconstituted the Grievance and redressal cell
			The IQAC meeting No.47 conducted on 30.11.2022 and discussed about celebration of National Mathematics day.
			The IQAC meeting No.48 conducted on 23.02.2023 ,discussed and resolved to conduct National consumers Day, National Voters Day, observe Savithri Bai Pule Jayanth and field trips
			The IQAC meeting No.49 conducted on 23.03.2023 ,discussed and resolved to conduct National science day,International World wild life day,parents meeting ,Alumni meeting and International women's day,
		To Conduct Women Empowerment cell(WEC) Meetings	WEC meeting conducted on 14.09.2022 discussed on Girls trafficking, Drop outs, Hygiene, usage of Napkin pads & Disha APP.
			WEC observed International Girl Child Day 11.10.2022 .Topics are women rights, safety and security measures available for women in our state
			WEC conducted a meeting on 15.11.2022 and resolved to create awareness among girl students about Women's rights, Education, Health ,Hygiene and nutrition.
			WEC conducted a three week long gender campaign on child marriages from 07.12.2022 to sensitize girls.
			WEC conducted an awareness programme on the topic "POCSO Act "on 14.12.2022
			WEC conducted an awareness programme on 19.12.2022 on the topic "Gender Based Violence" as per CCE guidelines

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**STUDENT
SUPPORT
&PROGRESSION**

	WEC conducted Rangoli Competition on 20.12.2022 as part of a three week long gender campaign
	WEC celebrated "Savithri Bai phule" birthday on 03.01.2023
	WEC meeting conducted on 13.07.2023 and discussed on the topic " English as a Medium of Instruction"
To Conduct Orientation programme	An orientation Programme and pre-asseesment exam conducted on 22.09.2022 and selected the students for Skill Hub center for the course'Computer Hardware &Networking Associate"
To Conduct NSS unity Day	The NSS unit celebrated National unity day on 31.10.2022 and paid tributes to the great leaders
To Observe theNational Energy conservation Day	e-Essay writing competition was conducted on 30.11.2022 in view of National enegy conservation day by Smt. C sumalatha, Lecturer in Physics
To Conduct AIDS awareness Rally	AIDS day rally was conducted on 01.12.2022 by NSS unit of the college.
To observe National/international days of importance	A rally was conducted on 16.12.2022in view of" National Energy conservation Day"
	A rally was conducted on 21.12.2022 in view of National consumer day week celebration .
	National Consumers Day was celebrated on 23.12.2022.
	WEC& NSS unit jointly conducted a programme on National Girl Child Day on 24.01.2023 .
	National voters day was observed on 25.01.2023 by dept. of Polititcal Science.
	National Science Day was celebrated on 01.03.2023and paid tribute to Sir CV Raman Garu.
	The department of Zoology celebrated " World wild Life Day" on 04.03.2023
	WEC observed "International Women's Day" on 07.03.2023
	Blood Donors Day was observed byNSS unit on 14.06.2023.
	"World Yoga Day" was observed on 21.06.2023by NSS unit.
To conduct e-Quiz	National level e-Quiz was conducted on 14.03.2023 in view of National Pie Day" by the department of Mathematics.
	National level e-Quiz was conducted on 18.03.2023 in view of "World Earth Day 2023"
	National level e- Quiz was conducted in view of "National Environment Day" on 06.06.2023
Endowment Prize	Sri P Thirupatthaiah, Retd. Lecturer in commerce, donated Rs.10,000/ on 21.11.2022 for meritorious student in Auditing paper.
To celebrate Freshers day	Feshers Day conducted on 30.11.2022 for I year students
To Conduct Voter Enrollment	Dept. of Polititcal science started electoral voter registration on 08.12.2022
Partiicipation in	15 Students participated in Microsoft Upskilling Examination on 27.12.2022

		Microsoft Upskilling Examination	Students participated in Microsoft Upskilling Examination on 30.12.2022
		Conduct of Drug abuse programme/ poster release	Awareness programme on "Drug Abuse and Effect on Youth" Conducted on 03.01.2023 A poster was released on 07.02.2023 on Drug Abuse.
		To organize Field Trip	A field trip was organized by dept. of telugu on 21.01.2023
		Participation in Rally	Open day rally was conducted on 13.02.2023 .All the faculty and students participated in the rally.
		To conduct Parents meeting	College organized parents meeting on 16.02.2023
		To conduct Student Exchange programme	All science departments together organized Student Exchange programme on 28.02.2023 in view of National science Day
		To conduct Talent Hunt	A Talent hunt programme was conducted on 12.05.2023 .
		To conduct Staff meetings	Staff meeting No.52 conducted on 21.09.2022 and discussed about Academic & Administrative audit, NAAC preparation for III cycle, Fee Collection, Expenditure for Har Ghar Thiranga Programme, Web options for admissions for the academic Year 2022-23, Payment of honorarium to waterman.
			Staff meeting No. 53 conducted on 29.09.2022 and discussed to prepare Action taken report for the academic year 2021-22, Fee collection, Reconstitution of college committees for the academic year 2022-23, LSC&SDC staff details, purchase of new catridge, purchase of 512GB SSD Hard disc and FRS status.
			Staff meeting No. 55 conducted on 22.11.2022 and discussed about Admission Details ,Skill Hub Center, FRS, Utilization of services of Physical director ,Progress of RUSA work & fee collection
			Staff meeting No. 56 conducted on 30.11.2022 and discussed about payment of fees.
			Staff meeting No. 56 conducted on 09.02.2023 and discussed about APFRS, Payment of University Fees, Opening of Bank Current account, January to September 2022 audit payment, Payment of republic day expenditure, Payment of TA expenses of NIEPA training ,Utilization of services of Night watchman, Appointment of Scavanger for Men's washrooms, DFC , AQAR 2021-22 & ASAR 2021-22
			Staff meeting No. 59 conducted on 20.02.2023 to know the ASAR Status, AQAR 2021-22 submission, Submission of Draft copy of SSR, IIQA, & SSR-III cycle, Payment of BSNL net connection bill & current bill.
			Staff meeting No. 60 conducted on 23.02.2023 and discussed about Examination fee, AQAR uploading in college website, Constitution of ECA&tution fee committee,

6	GOVERNANCE, LEADERSHIP AND MANAGEMENT		Staff meeting No. 61 conducted on 23.03.2023 and discussed about Payment of Fees for all semesters, Reconstitution of committees, Admission Campaign, College Handbook, preparation of NAAC III Cycle records, Revised SSR & SOP's.
			Staff meeting No. 64 conducted on 02.06.2023 and discussed about the Preparation and submission of SSR draft copy to CCE, A.P.
			Staff meeting No. 65 conducted on 19.06.2023 and discussed about pending fee collection, admission campaign, Special fee accumulation permission, Status of draft copy of SSR.
			Staff meeting No. 66 conducted on 12.07.2023 and resolved to conduct Mega Job Mela.
		To Conduct IQAC Meetings	The IQAC meeting No.44 conducted 06.09.2022 and resolved to reconstitute IQAC committee.
			The IQAC meeting No. 45 conducted on 15.09.2022 and reconstitute Industry connect Internship Committee, Inclusive center, to reconstitute NAAC criteria committee, TLP Coordinator, FRS and LMS coordinators, and NAAC III cycle preparation
			The IQAC meeting No.47 conducted on 30.11.2022 and discussed about the preparation of AQAR 2021-22
			The IQAC meeting No.48 conducted on 23.02.2023 and resolved to conduct Faculty forum
			The IQAC meeting No.49 conducted on 23.03.2023 to know the current status of draft copy of SSR-III cycle, usage of APPs, Revised SSR and SOP's
			The IQAC meeting No.50 conducted on 03.04.2023 and discussed about the submission of AQAR 2021-22, Preparation of SSR-III cycle, Guidelines for SSR
			The IQAC meeting No.51 conducted on 10.04.2023 to create awareness on New SSR manual, preparation of SWOC analysis by each department criterion wise
		Open Day programme	Open Day programme was conducted on 17.02.2023
		To conduct CPDC meetings	CPDC meeting no. 07 Conducted on 03.12.2022 and reconstituted the CPDC Committee for the year 2022-23
			CPDC meeting No. 08 conducted on 11.01.2023 and discussed about account details in Union Bank of India, Utilisation of services of scavenger, Utilisation of services of watchman, Fee collection, Credit of e-waste amount, Leadership training for principals at NIEPA, Delhi, and to renew & fix the rent for Prema Chai canteen.
			CPDC meeting no. 09 Conducted on 25.02.2023 and reconstituted the CPDC Committee, and resolved to ratify the travel expenses, to revise the canteen rent amount, Honorarium to watchman, Payment of torchlight, Payment of expenses

7	INSTITUTIONAL VALUES AND BEST PRACTICES		CPDC meeting no. 07 Conducted on 22.06.2023 and discussed about non -payment of canteen rent,sanction of NAAC fee payment from accumulation fund,Introduce Single Major subjects for the year2022-23, Utilisation of services of Librarian as Guest faculty, Ratification of utilising the services of physical Director as a guest, Conduct of Alumnae meet
		To conduct admission cmapaigns	The deparments of Hindi conducted admission campaign for III phase on 05.11.2022
			Dept. of Hindi & Mathematics condcuted Admission Campaign on 16.03.2023 to promote admissions for theacademic year 2023-24
			Admission campaign was conducted between 10.05.2023 to 12.05.2023 to promote admissions for the year 2023-24.
			Admission campaign conducted on 03.06.2023
			Admission campaign conducted on 12.06.2023
			Admission campaign conducted on 20.06.2023
			Admission campaign conducted on 26.06.2023
			Admission campaign conducted on 01.07.2023
		To conduct Staff meetings	Staff meeting No. 60 conducted on 23.02.2023 and discussed about celebration of International Women's Day
			Staff meeting No. 65conducted on 19.06.2023 and resolved to communicate in English by faculty and students inside and outside the campus.
		To Conduct IQAC Meetings	The IQAC meeting No. 46 conducted on 01.10.2022 to know the current status of vermicompost.
			The IQAC meeting No.48 conducted on23.02.2023 and resolved to start Earn while learn programme
		To conduct Clean &Green Programme	Clean & Green Programme conducted on 15.10.2022 to remove the bushes around the compound wall.
		Free coaching for competative exams	JKC in collaboration with Dept. of political science & history started free coaching for competative exams on 01.12.2022
		To Conduct BCDE Programme	Plantation programme was conducted on 16.12.2022 as part of Bboard for Community Development through Education (BCDE)
		To conduct Awaareness programme on Naturopathy	An" Awarenesss programme on Naturopathy" was conducted on 09.03.2023
		To observee International Drug Abuse	On 26.06.2023 International Drug Abuse and Illicit trafficking was observed by NSS unit
		Clean and Green by NSS unit	Clean and Green programme was conducted on 06.06.2023 by NSS unit.
			NSS unit and Dept. of commerce together conducted clean &Green programme on 12.07.2023